Mailing Lists: Member Help

How to Sign Up
On the Guild website, click the Sign Up button or visit http://eepurl.com/dv17XP
You’ll find it on the Guild homepage, as well as the conference pages.

On the web page that opens, fill in your email address and name.

Select what topics you are interested in. While the Guild Newsletter will occasionally announce news regarding the live and online conferences, the conference mailing lists get more frequent and more detailed news.
To fulfill GDPR requirements, you must indicate that you’re willing to receive email from the Guild, in order to be placed on a mailing list.

![Marketing Permissions](image)

Finally, click Subscribe.

![Subscribe](image)

**What is GDPR?**
The General Data Protection Regulation is part of European Union law governing data protection and privacy in the European Union (EU) and the European Economic Area (EEA), as well as the transfer of personal data outside the EU/EEA. The Guild is open to international membership and has members in Europe. As a result, we’ve acted to follow GDPR requirements through the tools provided by our mailing list service, Mailchimp.
How to Change Mailing Preferences
On the Guild website, click the Sign Up button or visit http://eepurl.com/dv17XP.

Fill out the entire form (at least email, name, and GDPR checkbox) and click Subscribe.

Click the link (Click here to update your profile) below the Email Address field.

Check your email for a subscription preferences message.

In that new email, click the Update your preferences link.

OR click the update link at the bottom of any mailing from the Guild to get to this point.
If you want to change your email address, change it here:

Select which categories of messages you want to receive:

If you do not indicate that you wish to receive email in the Marketing Permissions section, you will not receive any messages from the Guild.

Click **Update Profile**.